



Trident Technical College

CDCA-WREB-CITA Dental Hygiene Candidate Handbook

**7000 Rivers Ave
Building 630 Room 106
North Charleston, SC 29406**

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Welcome to the Trident Technical College

The faculty and staff of Trident Technical College realize clinical boards are inherently stressful, especially when applicants are working in an unfamiliar clinic. It is our sincere hope that this handbook, which has been prepared to help assist dental hygiene candidates for the CDCA-WREB-CITA administered ADEX dental hygiene exam, will help make your time with us as smooth as possible. **If you have additional questions after reading this handbook, please contact us at (843) 574-6218**, or visit our website (www.tridenttech.edu) for more information.

Trident Technical College is located at 7000 Rivers Ave North Charleston, SC 29406.

FACILITY FEE

The facility fee is \$150 and will be collected by CDCA-WREB-CITA during online candidate registration.

TRAVEL and HOUSING ARRANGEMENTS

1. Airline and Airport Information

Charleston International Airport
5500 International Blvd
North Charleston, SC 29418
Approximately 5 miles from Trident Technical College

2. Chauffeured Ground transportation

Transportation via van, limousine, or bus is available from the airport.

Rental Car Information

Rental Cars

Alamo
Avis
Dollar
National
Enterprise

3. Driving Instructions from Airport

Head northwest on International Blvd. Go for 0.3 mi.

Then 0.27 miles

Turn slightly left onto International Blvd toward Airport Exit/Parking. Go for 1.8 mi.

Then 1.79 miles

Turn left and take ramp onto I-526 E (Mark Clark Expy) toward Mt Pleasant. Go for 0.7 mi.

Then 0.75 miles

Take exit 17 onto I-26 W. Go for 1.3 mi.

Then 1.28 miles

Take the exit toward Aviation Ave/Air Force Base onto Aviation Ave. Go for 0.8 mi.

Then 0.85 miles

Turn slightly left toward Aviation Ave. Go for 167 ft.

Then 0.03 miles

Turn left onto Rivers Ave (US-52/US-78). Go for 1.4 mi.

Then 1.37 miles

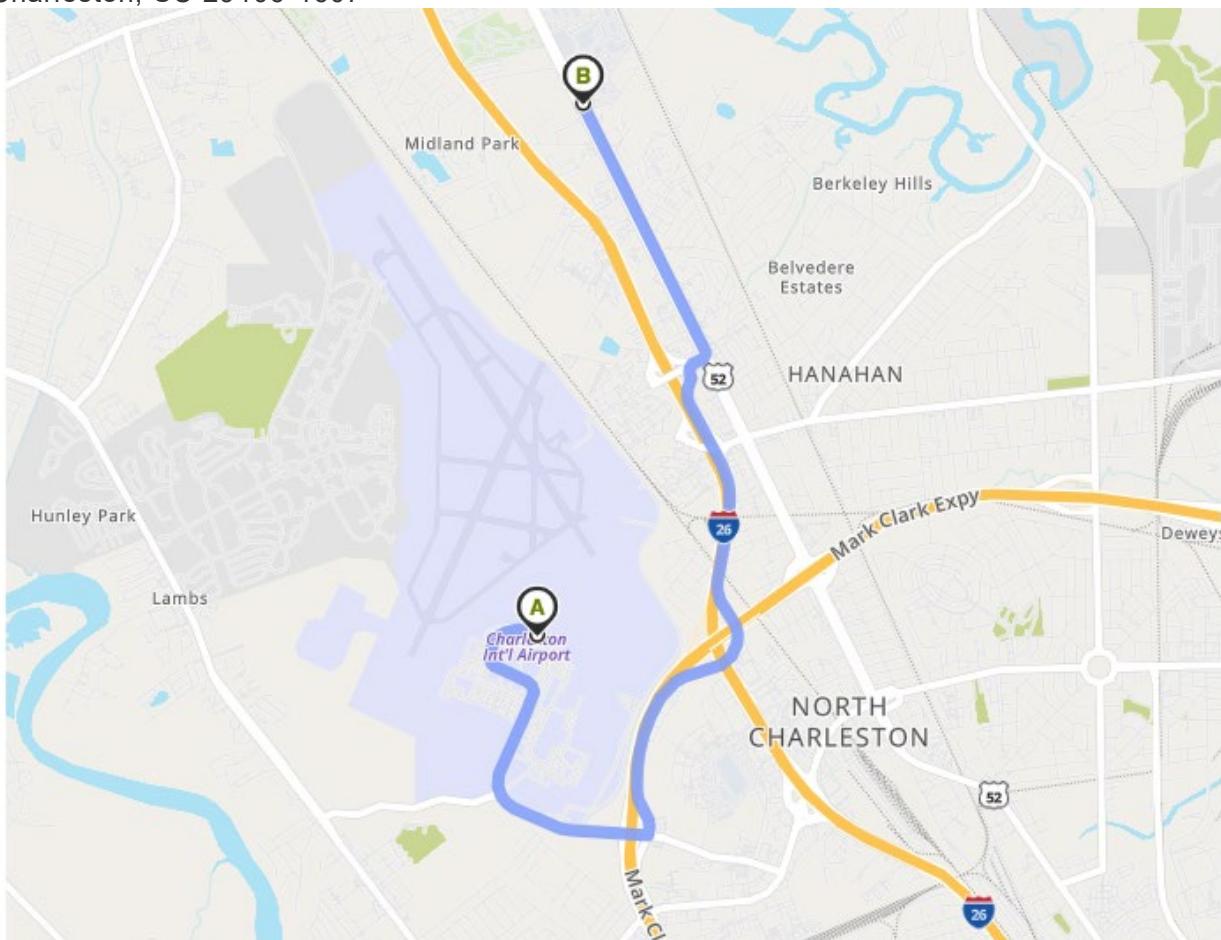
Continue toward Rivers Ave/US-52/US-78. Go for 338 ft.

Then 0.06 miles

Arrive at:

7000 Rivers Ave

Charleston, SC 29406-4607



On Campus Directions:

Turn on Mabeline Road and go straight down. Turn Right past the 970 building on to Wetterau Ave.

At the stop sign, turn right on to college drive. The 630 Building and parking is on your left.



4. Hotel/Motel Accommodations

Reservations should be made directly with hotels/motels accommodations located close to the school are listed below. Candidates should call for rates.

Courtyard by Marriott
North Charleston Airport/Coliseum
843-747-9122

Fairfield Inn & Suites by Marriott Charleston Airport/Convention Center
843-300-3100

5. Gas/Food and ATM's

Numerous areas on Rivers Ave and near the Airport

6. Security

Trident Technical College is a very small campus and does not have an on-campus police force or on-site security services for the dates of the examinations. Situations requiring security or police presence should be referred to local law enforcement authorities. We do have public safety that can assist with minor situations (flat tire, etc).

Trident Technical College Facility and Services

1. Building and Access Hours:

The Trident Technical College building will open from 6:00 a.m. to 6:00 p.m. on examination days, unless otherwise requested by the CDCA-WREB-CITA. Please note that the day before the examinations begin, the building and campus will be closed to everyone (including tours) for cleaning and pre-examination set-up.

2. Food and Beverage Services:

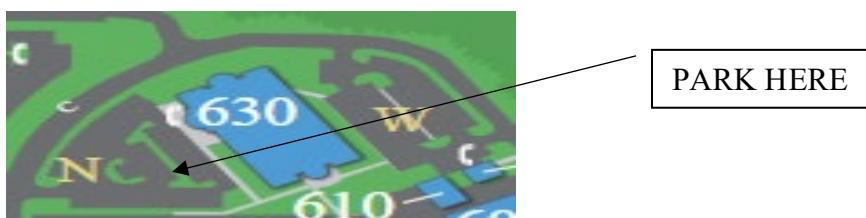
Trident Technical College has no food, beverage, or cafeteria services for candidates. There are many gas stations, restaurants and fast-food establishments located within one (1) mile of the campus if you wish to purchase food. However, food or drink are not allowed in any areas near the candidate clinics or check in desk during the examination.

3. Registration and Identification Badges

Numbered badges issued to candidates (by CDCA-WREB-CITA at the exam) will serve as your I.D. throughout the examination. The badge must be worn at all times while in the building. Badges must be turned in at the completion of the examination(s) as a part of the checkout procedure with CDCA-WREB-CITA.

4. Parking

Candidates may park anywhere in front of the 630 building. A parking map has been included in this candidate guide for your convenience. A parking map follows for your convenience.



Preparing for the Clinical Phase of the Examination

Candidates will be using the Trident Technical College clinic. Each candidate will be assigned a numbered operatory that corresponds to his or her numbered I.D. badge issued prior to the start of the exam. Each operatory is equipped with one dental chair, one delivery unit equipped with air/water syringe, and one operator's stool. All equipment malfunctions that take place during the examination should be immediately reported to the Chief Examiner.

Emergency Equipment and Preparedness for Medical Emergency

All candidates should familiarize themselves with the location of the oxygen/emergency cart (medical emergency kit) and the first aid kit. During the examination, the emergency cart/first aid kit are located in the dental clinic (placed at the front of the clinic for easy access) and the AED is located in the first hall outside of the dental clinic. In the event of an emergency, the procedure is:

- a. Verbally notify the CDCA-WREB-CITA Floor Assistant, School Coordinator or Chief Examiner of the emergency.
- b. Make sure someone calls the local 9-1-1 (notify EMS).
- c. Administer oxygen (O₂) from the green oxygen cylinder located next to the medical emergency kit.
- d. Administer Basic Life Support (BLS) until EMS arrive.

During the Board

1. Sonic/Ultrasonic Devices.

All operatories are equipped to operate the ultrasonic devices listed/pictured below. The air pressure to each operatory chair and all the handpieces are factory set at approximately 35 to 50 psi. Please ensure that your devices will operate effectively within these parameters.

If you prefer to bring your own ultrasonic scaling unit please familiarize yourself with the dental chairs and hook-up/connection features outlined in this section of the guide. Please note the single water hook-up/connection picture below for all ultrasonic scaling units. The water hook-up is a standard ADEC hook up (please see the picture below of the 8.0 Water Tubing with ¼ male non-shut off quick release attachment or visit www.autoscaler.com for manufacturers unit specifications and limitations). All water is supplied from a pressurized bottle on the unit.



- Trident Technical College features magnetostrictive ultrasonic scaling units with a 30K lavage knob for lavage control/adjustment. The lavage knob accepts Dentsply® Cavitron® Brand/Type 30K TFI, P, SLI, and FSI ultrasonic inserts. If you are still in doubt about what types of tips to obtain Trident Technical College commonly uses the Cavitron THINsert 30K CTI-10S (Reorder 81551), the SlimLINE 30K FSI-SLI-10S (Reorder 80395), and the PowerLINE 30K FSI-PWR-1000 (Reorder 80799). **Note: All Ultrasonic Scalers available for candidate use provided for free by Trident Technical College utilize magnetostrictive technology.** Please familiarize yourself with the application, limitations, and restrictions of this technology before you arrive to the examination site.
- All ultrasonic units supplied for candidates by Trident Technical College are provided “as is” and are in a “used” condition. Every effort has been made to ensure that rentals are in good working order; however, due to their “used” condition performance expectations may vary from unit to unit. **All tips/inserts for all available ultrasonic units (along with gaskets for tips/inserts) are not supplied by Trident Technical College and are not available for rental or purchase from Trident Technical College. Please plan accordingly and bring your own ultrasonic tips with gaskets!** If you wish to arrive at Trident Technical College before your scheduled testing day to hook-up your ultrasonic unit you may do so if you call and schedule a time with Mrs. Copeland. If the CDCA-WREB-CITA exam has already begun you cannot enter the clinic.

2. Infection Control/Asepsis Requirements

a. Surface Asepsis

- i. Handles of the unit light, radiographic tube heads, and chair head and chair controls must be covered with either clear plastic barrier wrap or aluminum foil.
- ii. The patient chair, dental unit, counter tops, and operator stool should be disinfected with disinfectant wipes.
- iii. Disinfectant wipes, plastic/barrier headrest covers and plastic/barrier wrap are provided by Trident Technical College for all candidates free of charge.

- b. Candidates must furnish their own sturdy utility gloves (nitrile preferred) to be worn when handling or packaging dirty instruments through (or to and from) the candidate clinic area.
 - i. Universal infection control guidelines and Personal Protective Equipment (P.P.E.) and guidelines should be observed during the CDCA-WREB-CITA

exam at Trident Technical College. This includes standard OSHA standards and guidelines.

c. Personnel Protective Equipment

- i. Appropriate protective equipment (which includes disposable gowns) is provided/available by Trident Technical College (one per day free of charge) and must be worn in all occupational exposure situations.
- ii. Disposable gloves, masks, and gowns will be available on the clinic floor free of charge during the examinations.
- iii. Candidates must provide their own OSHA-acceptable protective glasses. Please note that Trident Technical College does not provide disposable side shields for glasses.

d. Hazardous Waste

- i. Any blood/saliva soaked waste is considered hazardous and should be disposed of in the available/provided (red) biohazard bags.
- ii. Sharps: All needles, anesthetic cartridges, and any potential sharps are to be placed in the red plastic sharps containers located throughout the clinic.

e. Sterilization

- i. Instruments and handpieces can be processed and run through a steam sterilizer after your examinations free of charge for candidates requesting this service. Trident Technical College will not lube, wipe down, scrub, ultrasonic, or wash instruments either inside or outside of cassettes. All instruments should be wiped down and clean of visible debris before being brought to the sterilization drop-off area. Submitted candidate instruments should be placed in a sealed sterilization bag within a closed stainless-steel instrument cassette or simply bagged by the candidate for sterilization. Stainless steel instrument cassettes submitted for sterilization should be able to fit comfortably within a 7 ½ W x 13 L disposable self seal sterilization pouch. Hand sterilization bags provided to candidates are no larger than 7 ½ W x 13 L. Candidates may request extra large autoclave bags (13 x 20) if needed. All submitted instruments/items for sterilization should be clearly marked with the candidates CDCA-WREB-CITA identification number only. To ensure all candidates anonymity all instruments used in the exam should not be marked with candidate names or initials or other identifying markings. Instruments submitted for sterilization will be processed/sterilized with a minimum required turn around time of three hours. Items submitted after 3:00 p.m. will be available for pick-up the following business day by 8:00 a.m. (Trident Technical College is not open on Sunday). All items submitted to be sterilized must be picked up from Trident Technical College within five days of the conclusion of the examination. If the candidate chooses

to use the sterilization services provided by Trident Technical College the candidate assumes all liability for lost or damaged items submitted.

- ii. The time that instruments can be retrieved depends on the length of time necessary for processing and sterilization, as well as the number of other candidate's instruments. The shortest amount of time in which instruments can be processed is **approximately three hours**. The sterilization assistant will provide you an estimated time after which you may pick up the sterilized instruments. Please do not submit any materials or instruments that may be damaged during the sterilization process.

*THE Trident Technical College ASSUMES NO RESPONSIBILITY OR LIABILITY FOR CANDIDATES WHO BRING DENTAL/DENTAL HYGIENE INSTRUMENTS, ULTRASONIC SCALERS, OR OTHER PERSONAL EFFECTS/ITEMS ONTO CAMPUS. THIS POLICY ALSO INCLUDES ITEMS THAT MAY BE LOST, BROKEN, STOLEN, OR DAMAGED, (OR THAT ARE NOT RETRIEVED **WITHIN FIVE DAYS AFTER THE CLOSING OF THE EXAMINATION**). PLEASE ARRANGE TO HAVE YOUR ITEMS PICKED UP.*

3. Disposable Items:

All of the following items are expendable materials and are provided free of charge by Trident Technical College to all candidates.

● Surface disinfection wipes	● Non-latex gloves (S-XL)	● Sanitizing materials
● Barrier materials & tape	● Air water syringe tips (plastic)	● Oral pre-rinse & cups
● Bracket tray covers	● Facial tissue	● Disposable needle stick protectors
● Red biohazard bags	● Patient napkins	● Cotton swab (tip applicators)
● Headrest covers	● Standard saliva ejectors	● Antimicrobial mouthwash
● Barrier tape (roll)	● Face masks	● Autoclave bags (S-L)
● Tray covers/Barriers	● Cotton rolls	● Drinking cups (small)
● Styrofoam instrument trays	● Soap (liquid)	● Topical anesthetic(s)
● 2 x 2 gauze squares	● Local Anesthetics*	● 30 gauge short needles
● HVE Tips	● Paper towels	● 27 gauge long needles
● Disposable bib clips	● Prophy paste	

Disposable Air/Water Syringe Tips and Bite Blocks

Trident Technical College provides and uses disposable air/water syringe tips for the examination. If you prefer metal air/water syringe tips you should plan accordingly and bring them to the exam with you as Trident Technical College does not provide them.

4. Translation Services

Translation services for candidates are not provided by Trident Technical College.

Candidates wishing to bring a translator (for languages other than English) must provide all accommodations required. All translators must check in with the CDCA-WREB-CITA desk coordinator and school coordinator upon arrival and will only be allowed into the clinical

area when their services are required. Candidate translators must abide by all applicable candidate rules (no cell phones, notes, or PDA's) and safety requirements as well as all reasonable CDCA-WREB-CITA and/or Trident Technical College school coordinator requests to ensure that all other candidates have a fair, secure, quiet, safe, effective, and successful examination.

5. Other Limitations

No instrument sharpening services for dental hygiene instruments are available at Trident Technical College before, during, or after the examination(s). If a candidate experiences a broken tip on one or more of their instruments during the examination Trident Technical College does NOT have replacement instruments to loan/sell to candidates, so please come prepared accordingly. As a reminder candidates should not bring cell phones, notes, or PDA's to the examination. Items left behind after a candidate's exam is completed may not be returned. Trident Technical College will make every effort to remind candidates not to leave instruments and other items behind when they leave as Trident Technical College will not mail ANY items left behind. If candidates request any help from the Trident Technical College School Coordinator or staff, we will be happy to help, however the candidate assumes all responsibility for any help or attempted assistance given. Inadvertent damage or perceived damage to any personal items, instruments, ultrasonics, or other items that the candidate is seeking help with is the sole responsibility of the candidate. Trident Technical College does not rent ultrasonics or ultrasonic tips.

EXAM ROOM ASSIGNMENTS

(NOTE: See official CDCA-WREB-CITA documents for days, dates, and times)
All exams will be located in Building 630 Room 106.

We hope that this guide has been helpful and that your examination experience at Trident Technical College will be a pleasant one. Good luck on your examination!