



**School of Dental Medicine**

# Dental Candidate Information Guide

**CDCA/ADEX 2022**

**EXAMINATION FOR  
DENTAL LICENSURE**

## Table of Contents

<b><u>Topic</u></b>	<b><u>Page</u></b>
Introduction	3
Patient Screenings	3
Radiographs	3
Supplies	4
Endodontic Portion Information	5
Clinic Equipment	5
Handpieces	6
Sterilization Protocol	7
Laboratory Facilities	7
External Laboratory Assistance	7
Dental Unit Malfunctions	7
Parking	7
Patient Brokering	7
Infection Control Protocol: General Guidelines	9
Personal Protective Equipment	10
Cubicle set-Up	11
Patient Treatment Protocols	9
Cubicle Break-Down	10
Standard Barrier Protection	12
<b>EMERGENCY RESPONSE CLINICAL PROTOCOL</b>	<b>13</b>
<b>HOTELS IN LOCAL AREA</b>	<b>14</b>

We at the UNLV School of Dentistry wish to make your experience here as pleasant and convenient as possible. The information below should answer any questions you may have regarding the upcoming examination.

The UNLV School of Dental Medicine (UNLV-SDM), located at 1700 West Charleston on the corner of Martin Luther King and West Charleston is making its facilities available for the CDCA/ADEX only as a testing site for the examination for dental licensure.

Questions related to the information in this document or the facilities and policies of the School of Dental Medicine may be directed to the office of the Director of Clinical Operations or Associate Deans of Clinical Services at [claudia.nunez@unlv.edu](mailto:claudia.nunez@unlv.edu); [lorenzo.bethea@unlv.edu](mailto:lorenzo.bethea@unlv.edu).

Please do not call for interpretation of the Candidate Guide provided by the CDCA/ADEX. Questions regarding the examination process (e.g., waiting list, registration, scheduling, content, patient requirements, paperwork, or forms, etc.) the school cannot help with that. This should be directed to CDCA/ADEX at <https://www.cdcaexams.org/contact/>.

**\*\*\* UNLV Facility Usage Fee for 2021 is set at \$550 or \$275 for an individual procedure, this is collected by CDCA upon registration. This fee does not give you the right to enter the school/facility/clinic on any other day than your scheduled exam day and does not include instrument/equipment rental.**

**HANDPIECES - Candidates have the option of bringing and using their handpieces if it conforms to the specifications written on item 6 and 7 on page 5 of this booklet. For rental see item 8 on page 6. The rental has an additional fee. You must arrange the rental at least one week before the exam.**

**PLEASE NOTE: Neither the School of Dental Medicine nor its faculty or staff will assume any responsibility for follow-up patient care following the examination.**

1. The school will not provide patients or make any of its clinical records available for screening or use during the examination. Further, the school has no external sources from which potential patients can be drawn. No solicitation for patients is permitted in the School of Dental Medicine's building or the immediate campus area. **The School Of Dental Medicine Does Not Assume Responsibility For Supplying Patients For The Licensure Examination.**
2. Candidates who wish to tour the school's facilities before the examination must contact Lupita Avila, Special Clinics Coordinator at [lupita.avila@unlv.edu](mailto:lupita.avila@unlv.edu) to provide evidence of professional liability insurance in advance. This insurance must specifically provide coverage during the board preparation period to schedule patient contact in the school.
3. **PATIENT SCREENING:** Clinical and radiographic facilities at the school will be available Monday through Thursday preceding the examination. Screenings may be done each day from 9:00am -12:00pm and 1:00pm - 4:00pm **on a space-**

**available basis.** Candidates will need to provide their sterile screening instruments. Appointments must be arranged through Lupita Avila, Special Clinics Coordinator at [lupita.avila@unlv.edu](mailto:lupita.avila@unlv.edu). **No treatment other than screening (clinical and radiological examination) will be permitted.**

4. **RADIOGRAPHS:** Radiographs accepted for this examination are described in the CDCA/ADEX Candidate Guide. Radiographs submitted on disk will not be accepted for use at UNLV/SDM. Digital prints are allowed for the restorative section of the examination. Please refer to the CDCA/ADEX Candidate Guide or the CDCA/ADEX website for radiographic details and manner of acceptance. If you are not a UNLV dental candidate, it is strongly recommended that you use the printed digital radiograph format and obtain the necessary radiographs for the examination before arriving at the UNLV School of Dental Medicine (UNLV-SDM). Conventional radiographs are acceptable and available for use at UNLV-SDM and candidates can bring conventional x-rays to submit. Radiographs for examination patients may be taken at the school **on a space-available basis** for a fee of \$30 per patient. UNLV-SDM only provides conventional radiographs for all non-UNLV dental candidates to utilize for the restorative portion of the examination. Appointments must be arranged through Ana Aguilar, the Dental Radiology Manager by email: [ana.aguilar@unlv.edu](mailto:ana.aguilar@unlv.edu). The fee must be paid **before** any exposures being generated. This fee only applies to radiographs taken before the date of the examination. Payments must be made **in cash or credit card** – checks of any kind will not be accepted.

For the Endodontic portion of the examination, please refer to the CDCA/ADEX Candidate Guide provided to you for information about the endodontic examination.

5. **SUPPLIES:** The following supplies will be provided to candidates in the clinical examination area or the dispensaries during the examination, if you have specific questions about brand or type contact Claudia Nunez, the Dispensary Manager at [claudia.nunez@unlv.edu](mailto:claudia.nunez@unlv.edu).

Amalgam Capsules	Articulating Paper	Autoclave Tape
Cement	Cotton Pellets	Cotton Rolls
2 x 2 Cotton Squares	Cotton swabs	Deck Paper
Disinfectant	Disposable Gowns	Drinking Cups
Evacuator Tips	Earloop Face Masks	Facial Tissue
Floss	Gloves	Headrest Covers
Hemodent	Impression Materials	Instrument Trays
IRM Capsules	Local Anesthetic	Matches
Methanol for Torches	Mixing Pads	Mouthwash
Needles (Short / Long)	Paper Towels	Patient Bibs
Polishing Materials	Prophy Paste	Pumice
Retraction Cord	Rubber Dams	Rubber Dam Napkins
Saliva Ejectors	Soap	Stone
Trash Bags	Tray Covers	Waxes
X-ray Developer / Fixer	X-Ray Film	



- 6. ENDODONTIC / PROSTHODONTICS PORTION INFORMATION:** The simulation classroom at UNLV is equipped with A-DEC Simulators with magnetic mounts; each workstation in the simulation classroom has self-contained water and suction system. Air is provided by the main compressor. Work stations are equipped with a Bien Air electric engine connector. **Note: There is no connector for traditional air-driven handpieces.** Each workstation is equipped with a Whip Mix Heat Zone Wax Tool. **Note: The dental school does not use Bunsen Burners.** The typodonts used for this portion of the examination are provided to all candidates registered for the examination as noted in the CDCA/ADEX Candidate Guide. The following supplies will be available to candidates during the Endodontic / Prosthodontics lab.

Earloop Face Masks	Files	2 x 2 Cotton Squares
Disposable Gowns	Gutta Percha Points	Rubber Dams
Gloves	Paper Points	Endodontic Sealer
Isopropyl Alcohol	Suction Tips	RC Prep
Sodium Hypochlorite	Sodium Hypochlorite	VP Mix Putty
Disposable Irrigation	Red Rope Wax	Foam Inserts
Syringe for Sodium	Endodontic Sealer	Maxitemp Cartridges

- 7. CLINIC EQUIPMENT:** Dental units are equipped with Adec dental chairs and Adec lights. The UNLV-SDM uses Bien Air and KaVo handpieces and has one dedicated Bien Air electric motor connector. Three other connectors for air turbine handpieces are available on the unit – two for high-speed handpieces and one for a low-speed handpiece. Connections are a standard 2-hole 4 pin connection. Your handpiece must be equipped with a self-contained fiber optic light system or you must provide your adapter.



All units have a 3-way air-water syringe. Syringe tips are provided. All units have an air and water source for ultrasonic scalers commonly referred to as cavitrons. The ultrasonic water source accepts a 1/4" male quick disconnect and the air-line accepts a 3/8" male quick disconnect. The school does not have any adapters available to alter this configuration. Candidates should bring their adapter or an ultrasonic that fits our unit. Any questions about clinic equipment should be directed to Josh Pitts, the Dental Equipment Repair Technician at (702) 774-2473. **The school does not provide ultrasonic scalers (cavitrons).**

**IT IS IMPORTANT TO READ THE FOLLOWING SECTION.**

**8. HANDPIECES** - Candidates have the option of bringing and using their own handpieces, as long as it conforms to the specifications written above in "Endodontic Portion Information" or "Clinic Equipment" or may choose to rent a Bien Air electric motors with high speed and slow speed handpiece attachments; which are available at the UNLV-SDM main dispensary for a \$250.00 fee. Any candidate wishing to rent a Bien Air handpiece must make prior arrangements with Claudia Nunez, the Dispensary Manager at [claudia.nunez@unlv.edu](mailto:claudia.nunez@unlv.edu). Any candidate renting handpieces must immediately return them following completion of each procedure, all handpieces must be returned to the supply area from where they were obtained. The CDCA will be notified by the school if all rented handpieces are not returned. The UNLV-SDM assumes no responsibility for the performance of candidates' handpieces and recommends candidates make appointments with Claudia Nunez, the Dispensary Manager at [claudia.nunez@unlv.edu](mailto:claudia.nunez@unlv.edu) to test personal handpieces to ensure optimal performance with the A-DEC equipment.

**9.** Candidates must furnish their equipment (e.g., diamonds and burs, hand instruments, anesthetic syringes, casting rings, impressions trays, gold for castings, etc.). If you need an item that is not listed above, bring it with you. The school assumes no responsibility for any omissions in your armamentarium.

**OTHER THAN HANDPIECES, THE UNLV-SDM TYPICALLY DOES NOT RENT OUT INSTRUMENTS AND EQUIPMENT. UNDER SPECIAL CIRCUMSTANCES THE UNLV-SDM WILL MAKE EXCEPTIONS TO THE POLICY. HOWEVER, A RENTAL FEE WILL APPLY. IF YOU HAVE A SPECIFIC NEED, PLEASE CONTACT CLAUDIA NUNEZ, THE DISPENSARY MANAGER AT [claudia.nunez@unlv.edu](mailto:claudia.nunez@unlv.edu).**

- 10. STERILIZATION PROTOCOL:** For the sterilization of instruments during the examination, please clean and wrap items in a sterilization bag. Sterilization bags will be available in each clinical area and at the sterilization drop-off window. Mark your candidate number on each package with the pen provided in the clinical area or at the sterilization window. Processing takes approximately two hours. **A receipt will be given when turning in instruments for sterilization. Please retain the receipt for instrument pick-up.** Signs will be posted to assist you in locating the sterilization area. Each candidate is responsible for the clean-up of their treatment area after completion of treatment.
- 11. LABORATORY FACILITIES:** Candidates will be able to use the pre-doctoral clinical laboratory area during the examination. The pre-doctoral clinical laboratory is located at the West end of the building on the first floor, Room 121. The pre-doctoral clinical laboratory area is equipped with 13 individual laboratory workbenches with handpiece connections, air syringe connections, and air/gas outlets. The pre-doctoral clinical laboratory will be available to candidates from 7:30 am until 5:00 pm, if needed.
- 12. DENTAL UNIT MALFUNCTIONS:** Report any UNLV-SDM equipment malfunctions to the clinical dispensary. A dental equipment repair technician or dispensary staff will assist as soon as possible.
- 13. PARKING:** Ample parking is located around the School of Dental Medicine. Candidates, patients, and assistants should park in slots marked PATIENT on the east end of the building. Do not park in green metered slots without paying or in yellow STAFF slots or WHITE slots. Campus parking enforcement will ticket you.
- 14. PATIENT BROKERING:** Patient brokering, i.e., the selling of patients, will not be tolerated under any circumstances in the School of Dental Medicine or on the premises of the university. Violation of this rule will result in immediate removal for the UNLV Shadow Lane Campus for all involved.

# INFECTION CONTROL PROTOCOL

## 1. GENERAL GUIDELINES

Standard precautions shall be observed to prevent contact with blood or other potentially infectious materials [aerosols]. Under circumstances in which differentiation between body fluid types is difficult or impossible, all body fluids shall be considered potentially infectious materials. Eating, drinking, smoking, applying cosmetics or lip balm, and handling contact lenses are prohibited in work areas where there is a reasonable likelihood of occupational exposure. Food and drink shall not be kept in refrigerators, freezers, shelves, cabinets, or on countertops or benchtops where blood or other potentially infectious materials are present.

### 1) Clinic areas

- Eating, drinking, smoking, applying cosmetics or lip balm, and handling contact lenses are not allowed in clinic areas.
- Masks and glasses with side shields are worn during patient treatment and examinations.
- Over-gowns are worn by all who work in the operatory and disposed of before exiting the clinic. Treatment gloves are worn for all oral contact procedures and chair-side assisting. Treatment gloves are changed for each patient and hands washed when gloves are changed.
- Utility gloves are to be worn when gathering up and cleaning used instruments, and until the instruments are bagged for sterilization. Each candidate will be responsible for bringing their utility gloves.
- Needles are only re-sheathed with a one-handed technique. Unsheathed needles are not passed. Sharps are discarded in each treatment cubicle (not in the clean-up area) in labeled sharps containers.
- Impressions are cleaned free of blood and debris and disinfected. When taken to the dry lab, impressions are taken to the lab in a plastic bag.

2) Clinic support areas - Sterilization and all dispensaries must observe the same rules as the clinic (see above).

3) Wet and Dry labs, Simulation lab dispensary and classroom, where the endodontic portion of the exam are administered are considered contaminated areas and must observe the same rules as the clinic (see above). Anyone doing



work in these laboratory areas must wear protective eyewear, masks, and gloves.

## **Personal Protective Equipment --**

**Masks, Eye Protection, and Face Shields – Masks** in combination with eye protection devices, such as goggles or glasses with solid side shields, or chin-length face shields, shall be worn whenever splashes, spray, spatter, or droplets of blood or other potentially infectious materials may be generated and eye, nose, or mouth contamination can be reasonably anticipated.

Appropriate protective equipment such as treatment gloves (both latex and nitrile), disposable gowns, face shields or masks, and non-prescription eye protection are available at each dispensary. Personal protective equipment will be considered "appropriate" only if it does not permit blood or other potentially infectious materials to pass through to or reach the employee's work clothes, street clothes, undergarments, skin, eyes, mouth, or other mucous membranes under normal conditions of use and for the duration of time which the protective equipment will be used.

UNLV SDM does not provide utility gloves for candidates and it is the responsibility of each candidate to bring utility gloves for themselves and their assistants. Utility gloves may be decontaminated for re-use if the integrity of the glove is not compromised.

## **CUBICLE SET-UP**

Basic Cubicle Items – All operatories are equipped with soap, mouthwash, paper towels, gloves, sharps dispensers, and surface disinfectant and computers. All instruments, materials, or other items required for patient care must be drawn from the dispensaries. Exceptions to this requirement are patient models and articulators.

Food – No food, beverage, candy, gum, or bottled water is permitted in inpatient treatment areas, dispensaries, or clinical laboratories.

Radios – Radios are not permitted in the clinical areas. However personal audio equipment with headphones is acceptable for use by patients. Please check with each testing agency to clarify the use of electronics on their exam.

Prepare the operatory before seating any patient.

## **PATIENT TREATMENT PROTOCOLS**

Face masks and protective eyewear, or face shields with masks, are mandatory in all patient contacts in which splashing or spatter could occur: e.g. use of high-

speed handpieces, ultrasonic equipment, air/water syringes, and during scaling and surgical procedures.

Protective clothing is mandatory in all direct patient contacts, including examinations, radiographic procedures, and all treatment procedures. Clinic gowns used as protective clothing should be changed at least daily and when visibly soiled from treatment procedures. Soiled gowns are to be placed in the appropriately labeled hamper. Gowns are to be worn only in clinic areas. **DO NOT WEAR GOWNS** in labs, bathrooms, lounges, or outside of the building.

Hair must be secured so that it does not contact your patient, instruments, equipment, or supplies.

Whenever anesthetic injections are used, recap the needle by using a recapping device provided at the dispensary. If you are working with an assistant, **do not** pass the syringe to the assistant after completing the injection. You must complete the recapping yourself before replacing the syringe on the treatment tray. Place all used sharps in sharps containers (needles, scalpel blades, etc).

### **CUBICLE BREAK-DOWN**

Always use plastic over gloves, wear safety glasses and protective clothing when disinfecting the operatory.

#### **Personal protection during instrument decontamination:**

Follow OSHA protocols: use personal protective equipment (PPE) –

- Hair covering,
- goggles or eyeglasses with side shields,
- face mask,
- gown, and
- utility gloves.

#### **Instrument and cubicle cleaning**

- 1) Sort and discard disposables and barrier coverings
- 2) Sort contaminated items, putting reusable sharp or bladed instruments in instrument boxes; place disposable sharps in sharps container in the cubicle
- 3) Use designated pan or cart for pre-cleaning/wiping/rinsing instruments.
- 4) Rinse instruments in instrument box thoroughly
- 5) Wipe all treatment area surfaces and equipment with saturated surface disinfectant wipes provided in each treatment cubicle
- 6) Flush enzyme solution through suction if procedure produced significant bloody saliva (enzyme solution available at dispensaries)
- 7) Return instrument box/ tray in instrument cart to the contaminated instrument window.



## STANDARD BARRIER PROTECTION

The policy for UNLV School of Dental Medicine is to employ standard barrier protection in **all direct patient contacts**. These protective barriers and techniques include:

- Gloves
- Proper handwashing
- Masks and eye protection
- Protective clothing

## UNLV School of Dental Medicine Emergency Response Protocol

**Unresponsive patient:** Firmly tap patient, assertively call patient's name, if no response activates UNLV Emergency Response Protocol.

- The next three steps should occur immediately and simultaneously.
  - 1) Summon nearest Clinical Faculty or Team Supervising Faculty.
  - 2) Have someone call Emergency Services (4-2457 or 4-2458) to request an Oral Surgeon come to the scene of the medical emergency. (Oral Surgeon and Emergency Services staff member will arrive with emergency bag and vital sign monitor.)
  - 3) Send someone for an Emergency Cart, including portable suction and AED.
- Upon request of Oral Surgeon, Clinical Faculty, or Team Supervising Faculty **ONLY**, have someone call 911 from a clinic phone (not a cell phone), and ask that a paramedic be dispatched to the flagpoles at 1700 W. Charleston Blvd.
- Have staff or a student go to the flagpoles (outside bldg. A) to meet EMT and direct them to the scene of the emergency. **(For second-floor access in Bldg. A EMTs with a gurney must use the elevator located at the West end of the building, next to the cafeteria.)**
- If instructed by Oral Surgeon or Clinical Faculty carefully move the patient from the dental treatment chair to the floor before starting CPR. Start **CABD**:

**C – Compressions**

**A – Airway**

**B – Breathing**

**D – AED (Automatic External Defibrillator)**

- Move patients, students, and staff members not directly involved in the care of patients out of the immediate area/clinical section.
- An Incident report **must** be completed by the Oral Surgeon/attending faculty and submitted to Mr. Rangel within 24 hours of the incident.
- Whenever the emergency cart is opened Ms. Addison (4-2430) must be contacted to re-inventory the cart and relock it.
- When a beeping doctor identifies the location using the appropriate location code.

### Doctor Beeper Numbers

Dr. Hamilton	702-264-0159
Dr. Hundley	702-264-0167
Dr. Orr	702-264-3445
Extra Beeper	702-264-0248

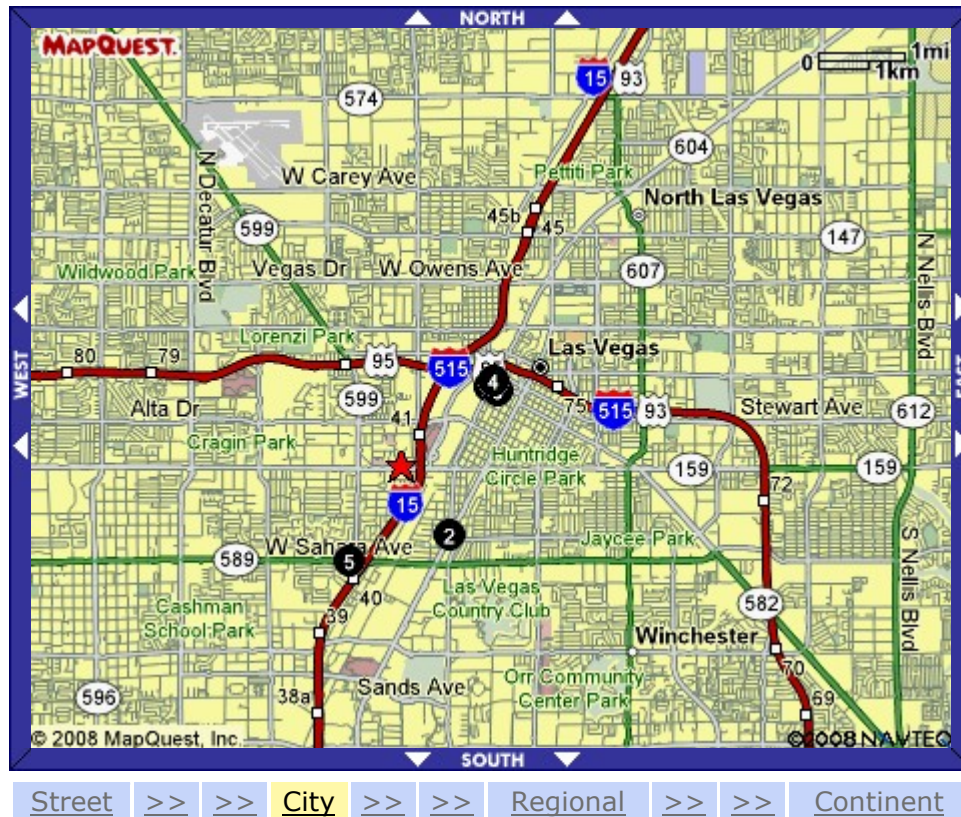
### Code & Location

Code 1, Team 1	Code 5, Emergency Clinic
Code 2, Team 2	Code 6, Reception Area
Code 3, Team 3	Code 7, Building D
Code 4, Team 4	Code 8, Building B

The examiner will have access to the school's automatic external defibrillator (AED) and provide appropriate action according to the American Heart Association (AHA) standards until emergency responders arrive.

## HOTELS IN THE LOCAL AREA

## My Hotel List - Interactive Map



[Return to My Hotel List](#)

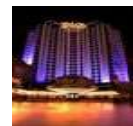
## UNLV School of Dental Medicine



1700 West Charleston Blvd  
Las Vegas, NV 89106 US

## Plaza Hotel and Casino

1 Main Street  
Las Vegas, NV 89101 US

[View Map](#) | [Remove from My List](#)

## Stratosphere Tower - Casino and Resort

2000 South Las Vegas Boulevard  
Las Vegas, NV 89104 US

[View Map](#) | [Remove from My List](#)

3

**Golden Nugget Hotel and Casino**

129 East Fremont Street

Las Vegas, NV 89101 US

[Video](#) | [View Map](#) | [Remove from My List](#)



4

**California Hotel And Casino**

12 Ogden Avenue

Las Vegas, NV 89101 US

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5

**Palace Station Hotel and Casino**

2411 West Sahara

Las Vegas, NV 89102 US

[Video](#) | [View Map](#) | [Remove from My List](#)

